

WNC SECRETARY FOR SEPT TO JUNE

**Pulled from the Hat on Zoom Aug 13 2021 at 645pm- Present Shannon and Terri and Lisa**

September Jose  
October Barbara  
November Joanne  
January Mary K  
February Louis  
March Margaret  
April Vicki  
May Jeff  
June Kariann

I will send agenda in word to secretary that way you can cut and paste or do whatever you want when taking the minutes.

Please remember the minutes do not have to be long.

At the beginning of mtng you shld have each brd member and their seat # of who is present - as folks enter late you will need to note that. You can have someone else take mins but you will be responsible for that month's mins. Refer to past mins for structure of mins.

For motions and CIS you **must** have the motion, **WHO**: moved, second, yes, no, abstain. **DONE** wants to know how each brd member voted—just put the seat #.

You might start with this on your mins prior to mtng and then just cross off who's not there instead of trying to write them as we take role.

Seat 1 Jae Wu  
Seat 2 Lisa Morocco  
Seat 3 Jeff Hronek  
Seat 4 Kim Christensen  
Seat 5 Louis Schillace  
Seat 6 Vicki Curry  
Seat 7 Barbara Brodie  
Seat 8 Terri Tippit  
Seat 9 Sean McMillan  
Seat 10 Mary Williams  
Seat 11 Mary Kusnic  
Seat 12 vacant  
Seat 13 Jane Wishon  
Seat 14 Shannon Burns  
Seat 15 Caryn Friedman  
Seat 16 Karriann Hinds  
Seat 17 Joanne Dorfman  
Seat 18 Joseph Roth  
Seat 19 Jose Lustre Jr.